EvaluateIT Privacy Policy

EvaluateMySchool is a service provided by EvaluateIT ltd. This privacy policy will explain how our organization uses the personal data we collect from you when you use our website.

Topics:

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What data do we collect?

EvaluateIT collects very limited personal identification information. We hold a record of a schools/academies name and the name of those using the system at that school.

We also have a record of organisations that purchase a license, which includes a named person, and contact details for that individual.

It is at your discretion if you choose to upload evidence through EvaluateMySchool to store on our servers, if it contains personal identifiable information. We recommend anonymising the data before uploading.

How do we collect your data?

You directly provide EvaluateMySchool with most of the data we collect. We collect data and process data when you:

- Register online or place an order for any of our products or services.

- Voluntarily complete a customer survey or provide feedback on any of our message boards or via email.
- Use or view our website via your browser's cookies.

How will we use your data?

EvaluateIT collects your data so that we can:

- Process your order and manage your account.
- Email you with special offers on other products and services we think you might like.
- Record changes made on EvaluateMySchool, and who and when these changes were made.

We will not give your data to any other organizations, without your consent.

When EvaluateIT processes your order, it may send your data to, and also use the resulting information from, credit reference agencies to prevent fraudulent purchases.

How do we store your data?

EvaluateIT securely stores your data through DigitalOcean on a UK based cloud server behind a firewall.

EvaluateIT will keep your evaluations for 3 years. Once this time period has expired, we will delete your data.

Passwords are stored through encryption.

Files uploaded by you are sent encrypted via a security certificate, but are not stored encrypted.

What are your data protection rights?

EvaluateIT would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request EvaluateIT for copies of your personal data. We may charge you a small fee for this service.

The right to rectification – You have the right to request that EvaluateIT correct any information you believe is inaccurate. You also have the right to request EvaluateIT to complete the information you believe is incomplete.

The right to erasure – You have the right to request that EvaluateIT erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request that EvaluateIT restrict the processing of your personal data, under certain conditions.

The right to object to processing – You have the right to object to EvaluateIT's processing of your personal data, under certain conditions.

The right to data portability – You have the right to request that EvaluateIT transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: support@evaluatemyschool.co.uk

Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our websites, we may collect information from you automatically through cookies or similar technology

For further information, visit allaboutcookies.org.

How do we use cookies?

EvaluateIT uses cookies in a range of ways to improve your experience on our website, including:

- Keeping you signed in
- Understanding how you use our website

What types of cookies do we use?

There are a number of different types of cookies, however, our website only uses cookies for functionality. That is, that recognize you on our website and remember your previously selected preferences.

We do not use cookie for advertising and collecting any additional data about your web usage.

Privacy policies of other websites

EvaluteMySchool website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

EvaluateIT keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on February 2020

How to contact us

If you have any questions about EvaluateIT's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us via email at support@evaluatemyschool.co.uk

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that EvaluateIT has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office: https://ico.org.uk/global/contact-us/email/